

# CONSENT AGENDA

Agenda Item IX-A

Date: 02/22/16

**MINUTES OF THE REGULAR MEETING OF  
THE ELOY CITY COUNCIL  
CITY OF ELOY  
628 NORTH MAIN STREET  
FEBRUARY 8, 2016  
6:00 P.M.**

**Staff Present:** Harvey Krauss-City Manager; Stephen R. Cooper-City Attorney; Mary Myers-City Clerk; William Pitman Chief of Police; Brian Wright-Finance Director; Ken Martin-City Engineer/Public Works Director; Zenia Cornejo-Management Assistant; Jon Vlaming-Community Development Director; Paul Anchondo-Parks and Recreation Director

**I. CALL TO ORDER**

Mayor Belloc called the meeting to order at approximately 6:00 p.m.

**II. INVOCATION**

Invocation was given by Councilmember Tidwell.

**III. PLEDGE OF ALLEGIANCE**

Mayor Belloc led Council and the public in the Pledge of Allegiance.

**IV. ROLL CALL**

Council Members Present: Councilmember JoAnne Galindo; Councilmember Andrew Rodriguez; Mayor Joel Belloc; Vice Mayor Micah Powell; Councilmember J.W. Tidwell; Councilmember J.R. Nagy; Councilmember Augustine Saucedo

Council Members Absent: None.

**V. COMMUNICATIONS**

Mayor Belloc conveyed that he, Mr. Krauss and Mr. Vlaming attending a meeting today in Casa Grande on the I-11 coalition. The group discussed routing and strategic planning; a ½ cent sales tax for road improvements; and the north/south corridor.

Mr. Krauss conveyed the following communications to Council:

- The Downtown Advisory Commission will be meeting on Wednesday at 3:30 p.m. at the public works building;
- The Airport Advisory Board will be meeting Thursday, 5:30 p.m. at city hall;
- There will be a public hearing on the Sun Corridor MPO Transportation Improvement program, March 8<sup>th</sup>, 9:00 a.m. at the Casa Grande City Council chambers;
- Eloy will host the next I-11 coalition meeting scheduled for April 11<sup>th</sup>, 9 a.m. at the public library; and
- A budget work session is scheduled for February 20<sup>th</sup>, 1:30 p.m. at the public library.

**VI. APPEARANCES FROM THE FLOOR**

Ms. Sonnette Chaput from the Pinal Hispanic Council and Eloy Veterans Center and Audrey Rodriguez from Age Landscaping provided Council with an update on the Veterans Heritage Park project.

**VII. EXECUTIVE SESSION**

There were no requests from Council and/or staff for an executive session.

**VIII. CONSENT AGENDA**

Councilmember Tidwell requested agenda item IX-D be removed from the Consent Agenda for discussion.

<u>Agenda Item</u>	<u>Subject</u>
IX-A.	Approval of Minutes: 1/25/16 (regular)
IX-B.	Formal approval to purchase a software upgrade to the CISCO operating system from Global Software for the Police Department's communications and records management system.
IX-C.	Request to purchase and install one replacement ramada not exceeding \$40,000.00 at Jones Park.
IX-D.	<del>Reappointment of three (3) members to the Eloy Cemetery Committee for three year terms expiring in December 2018.</del> <i>(Removed for discussion)</i>

Motion by Vice Mayor Powell, seconded by Councilmember Nagy to remove agenda item IX-D from the Consent Agenda and approve remaining Consent Agenda items as presented, passed unanimously by roll call vote.

**IX. BUSINESS**

**D. REAPPOINTMENT OF THREE (3) MEMBERS TO THE ELOY CEMETERY COMMITTEE FOR THREE YEAR TERMS EXPIRING IN DECEMBER 2018.**

**Cover sheet discussion:** *Council reappoint Marie Botello, Elva Lile and Steven Paulson to the Eloy Cemetery Committee for three year terms expiring in December 2018.*

*The following individuals have applied for re-appointment and/or appointment to the Eloy Cemetery Committee. There are three (3) seats that have expired and four (4) individuals who are requesting appointment.*

***Committee Members with Expired Terms***

Marie Botello – *Ms. Botello's term has expired. She has served on the committee since May 2002 and is requesting that the Council re-appoint her to a new three year term. Her new term would expire in December 2018.*

Elva Lile – *Ms. Lile's term has expired. She has served on the committee since April 1992 and is requesting that the Council re-appoint her to a new three year term. Her new term would expire in December 2018.*

Steven Paulson – *Mr. Paulson's term has expired. He has served on the committee since February 2015 and is requesting that the Council re-appoint him to a new three year term. His new term would expire in December 2018.*

***New Applicant***

Sara Belloc – *Ms. Belloc is requesting to be appointed. She has lived in Eloy since 1965 and is currently employed at Helping Associates, Inc. She has requested that Council approve her appointment to the Eloy Cemetery Committee.*

*Since there are no additional vacancies on the Cemetery Committee, staff recommends that Ms. Belloc be placed on an eligibility list for appointment when a vacancy becomes available.*

***FISCAL IMPACT:***

*None*

Councilmember Tidwell conveyed that when the Cemetery Committee was first created in 1956 by ordinance the ordinance stated the board shall consist of three elected officials, three members of the community and the city clerk for voting

purposes. The ordinance was amended in 1996 stating the same thing and listing the duties of the cemetery committee. He pointed out that the ordinance was amended again by deleting the city clerk as a voting member and replacing with another Eloy resident. Councilmember Tidwell stated that under these three actions there is no mention of a waiting list. He said he has a concern with creating a waiting list as stated on the agenda item cover sheet because Ms. Belloc is requesting appointment. He pointed out that there are no vacancies and there should not be a waiting list. The way he interprets this is that if approved tonight as written, when a vacancy becomes available Ms. Belloc will automatically get the seat. Councilmember Tidwell said he does not support making any changes on something that has worked for over 60 years. He stated he is chairman of the Cemetery Committee and the members work well together. Councilmember Tidwell said he would like to see this item approved tonight with the deletion of the last paragraph.

Mr. Krauss explained that it was an oversight on his part for failing to point out what the practice and policy of the city has been for a number of years. In speaking to Mrs. Myers about this, she stated that it's been the practice that whenever there is a vacancy on a board or commission, the vacancy is advertized to receive applications from the public. The applications are normally submitted to Council for possible appointment. Mr. Krauss said he was just pointing out that there was someone else who was interested in serving on the board in the future.

Mayor Belloc conveyed that all appointments are made by the Council so all applications would come before Council for consideration.

Mr. Krauss stated that this was correct. There are no automatic appointments from waiting lists which he believes is Councilmember Tidwell's concern. Mr. Krauss said the way it was worded on the cover sheet it could be interpreted that appointment would be automatic which was not his intent at all.

Mayor Belloc asked Mr. Cooper for his legal opinion.

Mr. Cooper explained that the agenda item is to reappoint three members to the Eloy Cemetery Committee to three year terms. It does not say anything about creating a waiting list or having someone as an alternate. He said the minutes will reflect Councilmember Tidwell's concern about having a waiting list and about having someone on a waiting list not being guaranteed an automatic appointment in the future. He said if Council wants to discuss having a waiting list after taking action to reappoint the three members, Council can do so. However, the agenda item itself is only appointment of three members to the board at this time.

Councilmember Tidwell asked Mr. Cooper that if this is approved tonight, will Council have to come back and amend the ordinance.

Mr. Cooper said no; Council will just be appointing three members and not creating a waiting list.

Councilmember Tidwell suggested Council approve the three appointments with the deletion of the last paragraph.

A motion was made by Councilmember Saucedo and seconded by Councilmember Galindo to reappoint three members to the Eloy Cemetery Committee for three years expiring in December 2018, passed unanimously.

Councilmember Tidwell asked Councilmember Saucedo if his motion included the exclusion of the last paragraph.

Councilmember Saucedo said no; he was satisfied with Mr. Cooper's legal opinion.

**E. CITY COUNCIL ACCEPT THE FISCAL YEAR 2014-2015 COMPREHENSIVE ANNUAL FINANCIAL AUDIT AS COMPLETED BY HEINFELD, MEECH & CO., P.C.**

**Cover sheet discussion:** *Council accept the Fiscal Year 2014-2015 Comprehensive Annual Financial Audit as completed by Heinfeld, Meech & Co., P.C.*

*The City's auditing firm, Heinfeld, Meech & Co. P.C., has completed its annual audit of the City of Eloy financial statements for the fiscal year ending June 30, 2015. Neil Galassi of Heinfeld, Meech & Co. will provide an overview of the annual audit and highlight any significant findings to the Mayor and Council.*

*This is the third consecutive year that Heinfeld, Meech & Co. has audited the financial statements for the City of Eloy. The auditing staff was very professional and met all of the required timelines, which allowed the City to successfully submit the City's Comprehensive Annual Financial Report for FY 2014-2015 to the Government Finance Officers Association for consideration for the Award of Financial Reporting Achievement. If the City receives this award, it would be the fourth year in a row for this award.*

*In the management letter for the period ending June 30, 2015, the auditors noted one finding that if improved, would further strengthen the City's accounting system and compliance with laws or contracts. The only finding dealt with the decentralized process for grant management record-keeping. During the audit, the auditors noted the City does not utilize a centralized grants management process. They noted that complete documentation was not always maintained due to decentralization and departmental responsibility of maintaining the applicable supporting documentation. This approach is susceptible to errors, inconsistencies,*

*and the risk of noncompliance. This finding will be addressed with staff on how to better centralize the grant process.*

*Staff strives to resolve all recommendations made by the City's auditors with the goal of improving the City's internal controls over financial reporting and compliance matters.*

Mr. Wright introduced Mr. Neil Galassi who gave a PowerPoint presentation to Council on the city's annual audit.

After his presentation, Mr. Galassi and Mr. Wright fielded questions from Council.

A motion was made by Councilmember Saucedo and seconded by Councilmember Rodriguez to accept the fiscal year 2014-2015 Comprehensive Annual Financial Audit as completed by Heinfeld, Meech & Co., P.C., passed unanimously.

**F. ACCEPT THE MONUMENT SIGNAGE PROJECT AND AUTHORIZE PAYMENT TO EQUITY SIGN GROUP, INC.**

**Cover sheet discussion:** *Council accept phase one of the Monument Signage Project and authorize full payment in the amount of \$100,414.17 to Equity Sign Group, Inc.*

*On August 10, 2015, the City Council authorized staff to accept the amended bid submitted by Equity Sign Group, Inc. in the amount of \$95,929.16 to construct the Monument Signage Project Construction (Phase 1). Their period of performance started on October 8, 2015. Over the past four months, the Contractor has worked diligently on this project and has now completed all seven (7) signs at the following locations:*

- *Frontier, north of Overfield (1)*
- *Frontier, on the northwest and northeast corners of Tumbleweed Road (2)*
- *Frontier, just west of Highway 87 (1)*
- *Tumbleweed, just south of Taylor (Airport)(1)*
- *Battaglia at La Palma (1)*
- *Main Street, northwest corner of 7<sup>th</sup> Street (1)*

*On November 9, 2015, the City Council considered and approved a change order to this project, which allowed for additional height on three of the signs to make them taller and easier to see (due to their location which is lower than the adjacent roadways). The change order amount approved was \$4,200 plus applicable sales taxes (\$4,485.01).*

*City staff is recommending formal acceptance of the project, which is apportioned to the benefitting departments and approval of the final payment to Equity Sign Group, the contractor on the project.*

***FISCAL IMPACT***

*The total cost of the project is \$100,414.17. Funds will be disbursed from the budgets of the following departments:*

*Community Development: \$49,179.17  
Parks and Recreation: \$41,357  
Airport: \$9,878*

*The City was compensated \$150.00 for each of the 11 vendors identified on the Airport Directional Sign for a total contribution of \$1,650 recouped by the City.*

Mr. Vlaming gave a PowerPoint presentation on completion of the seven new city entry signs located throughout the city limits. Mr. Vlaming talked about lighting options and landscaping for the signs as well as directional signs for future consideration.

Vice Mayor Powell said the new signs make the city look so much better and has received positive comments from the public about them.

Mayor Belloc asked Mr. Vlaming if he had an estimate of what it would cost to do the lighting and landscaping.

Mr. Vlaming stated that staff would like to bring this information before Council for discussion and consideration at the February 20<sup>th</sup> budget work session.

Motion by Vice Mayor Powell, seconded by Councilmember Tidwell to accept the monument signage project and authorize payment to Equity Sign Group, Inc., passed unanimously.

**G. ACCEPTANCE OF THE 2015 OPERATION STONEGARDEN GRANT #150315-01 AS AWARDED BY THE ARIZONA DEPARTMENT OF HOMELAND SECURITY.**

**Cover sheet discussion:** *Council accept the FY2015 Operation Stonegarden Grant award in the amount of \$133,200.00 for patrol officers' overtime and mileage expenses, and authorize the expenditure of grant funds as specified by the Department of Homeland Security.*

*The Eloy Police Department has been awarded the 2015 Operation Stonegarden grant for the performance period from January 1, 2016 through December 31,*

*2016. The grant award totaled \$133,200.00. This is the eighth consecutive year that the Police Department has been awarded these funds. These funds will allow the Police Department to pay for overtime and fuel for vehicles in order to deploy police officers under the guidance of the CBP/Border Patrol for State, municipal, county and Tribal law enforcement agencies in Arizona with AZ Peace Officer Standards and Training Commission (POST) certified law enforcement officers. This program will allow the Eloy Police Department to patrol and monitor illicit activity occurring in the area as well as combat the transnational threats that are very important to the community and State.*

***FISCAL IMPACT:***

*None*

Chief Pitman and Sergeant Tarango gave a PowerPoint presentation on the department's Stonegarden grant program which is federal funding passed through the Arizona State Department of Homeland Security. Chief Pitman and Sergeant Tarango answered questions from Council during their presentation.

Motion by Vice Mayor Powell, seconded by Councilmember Rodriguez to accept the 2015 Operation Stonegarden Grant #150315-01 as awarded by the Arizona Department of Homeland Security, passed unanimously.

**X. INFORMATIONAL ITEMS**

- a. January Financial Report – Councilmember Tidwell commented that the city is spending more than it received.


Mr. Krauss explained that staff spent one time construction funds for projects (inaudible).

- b. January Checklist Report – No comments and/or questions.

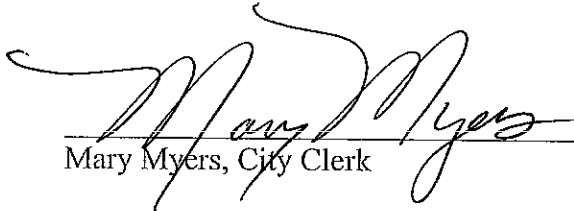
**XI. ADJOURNMENT**

There being no further business, Mayor Belloc adjourned the meeting at approximately 8:01 p.m.



  
Joel G. Belloc, Mayor

ATTEST:

  
Mary Myers, City Clerk